



Training and Certification Program

Type: End User Training

Level: Intermediate

XLi Release 2.2

The XLi Release 2.2 training course provides the user with the practical tools needed to successfully utilise the XLi while giving an insight into the complexity of the XLi environment.

The Course Covers:

- A Brief History on Spreadsheets
- Business Intelligence Overview
- Introduction to the XLi (Version 2.2)
- XLi's ETL (Extract, Transform and load) process
- XLi Button Bar
- Datablock Wizard
- XLi Real Time Reporting
- XLi Drilldown
- Advanced XLi Tools & Functionality
- Active Comments Wizard
- XLi Spreadsheet Functions
- Function References
- Validate Accounts Wizard
- Using the Incident Management System (IMS)

This is an essential course for all users of the XLi and is viewed as a foundation course for the upcoming Release 2.3 of the product.

Duration: 5 Hours (Morning Session)

Prerequisites: It is assumed that candidates who attend this course are familiar with the spreadsheet environment and have the following skills:

- Numeracy, Literacy, Computer Literacy and Typing
- Intermediate experience with Microsoft Excel

Objectives: On completion of this course each User should be able to create and maintain their own XLi spreadsheets efficiently on a day to day basis.

Cost	Excl. VAT	Incl. VAT
On Site Course (max 8 Delegates)	ZAR 6,000.00	ZAR 6,840.00
Off Site (per Delegate)	ZAR 1,500.00	ZAR 1,710.00

Terms: Training is due and payable at time of booking.

Cancellations: No cancellations are accepted once booked, however substitutions are welcome

Bookings and Information

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